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May 15, 2015

TO: Each Supervisor   
FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A NOTICE OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AND THE HOSPITAL PREPAREDNESS PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to accept future amendments from the Centers for Disease Control and Prevention (CDC) that are consistent with the requirements of Notice of Award (NA) Number 5U90TP000516-01 that allow for the redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA Number 5U90TP000516-03 REVISED, Revision 5, issued on April 8, 2015, for the Public Health Emergency Preparedness (PHEP) and Hospital Preparedness Program (HPP) Cooperative Agreement for the period July 1, 2014 through June 30, 2015 (Budget Year 3).

This amendment authorizes the redirection of funds in the amount of \$966,894 within two funding categories of the CDC PHEP and HPP Cooperative Agreement: Base and Cities Readiness Initiative (CRI), as follows:

**Base** - A total of \$499,815 will be redirected from various line items to:

**Personnel:** A total of \$60,190 will be used for salary adjustments related to step increases, cost of living increases, promotions, overtime worked due to the Ebola response, and miscellaneous earnings.

**Contractual:** A total of \$99,422 will be used to provide a liaison between the Office of Emergency Management, the Department of Public Health (DPH), and other pertinent County Departments to ensure effective and efficient plans exist and are maintained and updated indicating how the County prepares, responds to, and recovers from a public health disaster (\$54,881); and develop a study specific to winter heat climate conditions that lead to fatalities in Los Angeles County (\$44,541).

**Equipment:** A total of \$198,206 will be used for laboratory equipment that rapidly identifies pathogens causing foodborne, respiratory, and environmental threats; and bioterrorism pathogens including botulism, anthrax, plague, tularemia, brucella, and Ebola.

**Supplies:** A total of \$33,178 will be used to support emergency preparedness outreach, education, and training activities in each of the eight Service Planning Areas; and to procure supplies needed for the Technical Advisory Group to safely and effectively respond to and assess incidents of bioterrorism threats in the field with local response partners.

**Travel:** A total of \$16,688 will support staff attendance at the American Community Survey Data Users Conference for hands-on training in data extraction and analysis; the Health and Human Services Recovery Workshop to identify gaps and challenges in recovery efforts and how to resolve; the Society for Healthcare Epidemiology of America Conference to share the latest information regarding healthcare preparedness; the Association of Public Health Nurses Annual Conference to foster high public health nursing standards and address nursing roles in emergency preparedness; and the American Nursing Informatics Association Annual Conference to learn how to manage and analyze health information in an effort to make informed decisions during public health emergencies.

**Indirect Cost:** Indirect cost was increased in the amount of \$92,131, from \$2,070,142 to \$2,162,273. This amount reflects the current County indirect cost rate.

**CRI** - A total of \$467,079 will be redirected from various line items to:

**Personnel:** A total of \$125,284 will be used for salary adjustments related to step increases, cost of living increases, and filling of previously vacant positions.

**Equipment:** A total of \$70,302 will be used for laboratory equipment that produces specialized laboratory media for the identification of pathogens that cause foodborne, environmental, and bio-threats. This equipment will allow for efficient, fast, reliable, and automated media production to be used in pathogen identification.

**Supplies:** A total of \$247,795 will be used for reimbursement of Ebola related expenditures incurred since October 2014. These expenditures are a direct result of DPH's response to all cases of potential Ebola Virus Disease exposure, and procurement of personal protective equipment for DPH staff to respond to Ebola incidents.

**Other Budget Category:** A total of \$23,698 will be used to replenish antiviral medications due to widespread activity reported through syndromic surveillance systems and long term care facility outbreaks.

County Counsel has reviewed and approved CDC NA Number 5U90TP000516-03 REVISED, Revision 5 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH: bh  
#03299

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors